

DRAFT

MINUTES

A committee meeting was held on Thursday, October 6, 2005 in room 203 of the Eaton-Richmond Center, Daniel Webster College campus at 6:30 pm.

Chairman Dalianis called the meeting to order at 6:36 pm.

ROLL CALL

Present:	Chairman Dalianis	Absent: Secretary Fuller
	Vice Chairman Gill	
	Treasurer Britton	

POINTS OF DISCUSSION

Chairman Dalianis outlined the scope of the meeting. The meeting is to review and make recommended changes to the By-Laws of the Nashua Airport Authority.

Chairman Dalianis read the e-mail from Secretary Fuller who was unable to attend the nights meeting. Treasurer Britton, Manager Rankin, Office Manager Shirley Tipping and Vice Chairman Gill had submitted suggested changes in written format.

Chairman Dalianis asked for any public input, there was none. Chairman Dalianis asked Treasurer Britton to proceed with his recommended changes. Treasurer Britton said that he thought the best way was to motion to amend then discuss the change then decide on whether to pass it or not.

Motion by Treasurer Britton to amend the By-Laws of the Airport Authority for the City of Nashua as ratified on 3/21/00, to delete the last sentence in section 4 under Treasurer. That sentence says "The Treasurer shall give bond for the faithful performance of his duties." Treasurer Britton said he was not aware that we are using it, and unless someone had a good reason for keeping it, it should be deleted.

Chairman Dalianis said he was aware that this would be voted on by the full board but he felt it should be voted on by roll call for each recommendation.
Seconded by Vice Chairman Gill.

ROLL CALL:

Treasurer Britton	Yes
Vice Chairman Gill	Yes
Chairman Dalianis	Yes

Treasurer Britton said he believed that this would be a recommendation by the committee to the full board.

Motion by Treasurer Britton to amend the By-Laws that were ratified on 3/21/00 by deleting in section 7, “The First Chairman shall be designated by the Mayor and shall serve as Chairman his entire term as Commissioner. Except for the Chairman.” New Section 7 to read The Chairman, the Vice-Chairman, the Treasurer and the Secretary shall be elected at the annual meeting of the Authority from among the Directors of the Authority, and shall hold office for one year or until their successors are elected and qualified. Seconded by Vice Chairman Gill.

ROLL CALL:

Treasurer Britton	Yes
Vice Chairman Gill	Yes
Chairman Dalianis	Yes

Motion by Treasurer Britton recommends adding a sentence at the end of paragraph that says: “The Nashua Airport Authority operates under Robert’s Rules of Parliamentary Procedure for all meetings conducted by the Authority.” Seconded by Vice-Chairman Gill.

ROLL CALL:

Treasurer Britton	Yes
Vice Chairman Gill	Yes
Chairman Dalianis	Yes

Motion by Treasurer Britton under Article III Meetings; At the end of Section 6, Order of Business: delete the sentence that says: “ The order of business may change when deemed appropriate at the discretion of the Chairman.” Seconded by Vice Chairman Gill.
Discussion: This topic is covered in Part 4 of Robert’s Rules of Order and does not need to be addressed here.

ROLL CALL:

Treasurer Britton	Yes
Vice Chairman Gill	Yes
Chairman Dalianis	Yes

Motion by Treasurer Britton under Article III – Meetings. Section 7. In the second sentence delete the following words: “shall be by roll call and each resolution” also in the second sentence delete the following words at the end of the sentence: “together with the ayes and nays thereon.” The new sentence will read “All questions coming before the Authority shall be presented in the form of motions and resolutions chronologically numbered. The vote on all resolutions shall be entered in full upon the minutes of the meeting.” Seconded by Vice Chairman Gill. Discussion: The deleted parts of the current By-Laws are covered in Roberts Rules.

ROLL CALL:

Treasurer Britton	Yes
Vice Chairman Gill	Yes

Chairman Dalianis Yes

Motion by Treasurer Britton under Section 6, Order of Business, number 2. Change to read “Period for Public comment relative to items on the agenda.” Seconded by Vice Chairman Gill. Discussion. Treasurer Britton said he couldn’t support this. Vice Chairman Gill said his support was to make the meeting run smoother and not get caught up in other than items on the agenda which are time consuming.

ROLL CALL:

Treasurer Britton	No
Vice Chairman Gill	Yes
Chairman Dalianis	Yes

Motion by Treasurer Britton under Section 6, Order of Business, number 10. Change to read “period for Public comment.” Seconded by Vice Chairman Gill.

ROLL CALL:

Treasurer Britton	Yes
Vice Chairman Gill	Yes
Chairman Dalianis	Yes

Motion by Treasurer Britton under Section 6, Order of Business, to add “Motions will be chronologically after the minutes are accepted.” “After All resolutions shall be in writing and shall be copied in a Motion book of the Authority.” Seconded by Vice Chairman Gill.

ROLL CALL:

Treasurer Britton	Yes
Vice Chairman Gill	Yes
Chairman Dalianis	Yes

Treasurer Britton said that Secretary Fuller is concerned with having more notification. Chairman Dalianis read the e-mail that Secretary Fuller had sent to the Board of Directors and the Airport Manager. Discussion on notification and other avenues to notify board members followed. The notification procedures contained the Standards and Procedures were read and it was determined that the notification procedures in the Standards and Procedures affected everyone on the airport, and the only people required to be notified in the By-Laws was the Board of Directors.

Chairman Dalianis questioned if it would be possible to vote by proxy. This is not addressed in the By-Laws and therefore not authorized. Manager Rankin said that if a director was unable to make a meeting they could send their support or non-support of motions or resolutions via the telephone or e-mail.

Treasurer Britton a motion to amend Article IV- Amendments, to change line three “seven” to “ten” days’. Seconded by Vice Chairman Gill.

ROLL CALL:

Treasurer Britton	Yes
Vice Chairman Gill	Yes
Chairman Dalianis	Yes

PUBLIC INPUT

Mrs. Lee Zompetti said there was a contradiction between Section 6 and Section 7 on numbering the motions and or resolutions. One said before and the other after. Chairman Dalianis said that the “chronologically numbered” in Section 7 should be eliminated.

Motion by Vice Chairman to change Section 7 Manner of Voting. to read “All questions coming before the Authority shall be presented in the form of motions and resolutions. The vote on all resolution shall be entered in full upon the minutes of the meeting”.
Seconded by Treasurer Britton.

ROLL CALL:

Treasurer Britton	Yes
Vice Chairman Gill	Yes
Chairman Dalianis	

Mrs. Lee Zompetti said she thought there should be a change in Article II, Section 2 that the Chairman shall sign all contracts, deeds, and other instruments made by the Authority, as the Airport Manager had signed site plans for Mr. Frangoudis’s new hangars developed by Land-Air Design.

It was noted that a motion should be made at the regular meeting stating what articles and paperwork the Authority wanted the Airport Manager to sign on behalf of the Nashua Airport Authority.

Motion to Adjourn by Vice Chairman Gill, Unanimous.

Respectfully Submitted

John Gill, Vice Chairman
Nashua Airport Authority

