

MINUTES

The monthly meeting of the Nashua Airport Authority was held at the Nashua Airport Authority conference room, at 6:30pm on Tuesday, September 16, 2008.

MOTION BY Treasurer Britton to allow Director Davidson to act as Chairman pro-tem for the September 2008 meeting.

SECONDED BY Secretary Rosenblum

MOTION CARRIED.

Director Davidson called the meeting to order at 6:35pm.

ROLL CALL

Present: Treasurer Britton
Secretary Rosenblum
Director Davidson

Absent: Chairman Dalianis

Vice Chairman Gill (**joined the meeting in progress)

PUBLIC INPUT – none at this time

MINUTES –August 2008

Non-public session – August 2008

The minutes will be held until the October 2008 meeting for Board approval.

TREASURER'S REPORT

- June 2008

Treasurer Britton remarked that the fiscal year ending on June 30, 2008 shows a surplus in the budget of \$130,000 subject to the annual audit.

Treasurer Britton inquired as to the \$32,526.33 amount shown on the Balance Sheet in account 1220-20 (Accounts Receivable from State of NH). Manager Rankin explained that it is monies due to the Authority for on-going projects. The funds will be received once the FAA and State of New Hampshire approve the funding.

Treasurer Britton noted that the Ocean National Bank CD matures on October 25, 2008 and asked Manager Rankin to obtain rates for renewal.

MOTION BY Treasurer Britton to accept the June 2008 financial report pending the annual audit.

SECONDED BY Secretary Rosenblum

MOTION CARRIED.

- July 2008

Treasurer Britton noted that the net income in July exceeded expenses by \$50,000. This is due in large part to pre-paid annual tie-down fees. Treasurer Britton mentioned again the Ocean National Bank CD and the 1220-20 Accounts Receivables from the State of New Hampshire.

MOTION BY Treasurer Britton to accept the July 2008 financial report pending the annual audit.

SECONDED BY Secretary Rosenblum

MOTION CARRIED.

Airport Engineer

Colleen Lynch of Gale Associates reported that the Environmental Assessment Project was progressing. Meetings with the Hollis Conservation Commission went very well with possible mitigation opportunities identified. Ms. Lynch had met with the Nashua Conservation Commission earlier in the day to keep them apprised of the progress on the project.

Director Davidson asked that Ward 1 Alderman Cookson be advised of any upcoming meeting concerning this project and give him the opportunity to attend. Director Davidson has been asked to attend the Ward 1 meeting and speak to the attendees about the airport.

Secretary Rosenblum after reviewing the Draft CIP request had the taxiway relocation project was not scheduled until 2014. Brian Smith of Gale Associates responded that it was typical of the State of New Hampshire not to schedule large projects back to back at any one airport so that the money can be fairly distributed throughout the State.

(**Vice Chairman Gill joined the meeting)

COMMITTEES

No report

OLD BUSINESS - none

NEW BUSINESS - none

OTHER

Treasurer Britton asked if Director Davidson had spoken to the City of Nashua Planning Board concerning their new policies on expansion. Director Davidson will speak to Vice Chairman Gill and Chairman Dalianis before pursuing this matter with the City.

Director Davidson asked that the non-public session to discuss personnel not be held this evening due to the absence of Chairman Dalianis. It was agreed that the matter would be discussed at the next meeting even if one or more of the Board members were absent.

MOTION BY Treasurer Britton that on July 1, 2008, all employees of the Nashua Airport Authority receiving Medical and Dental insurance will contribute 10% of the total premium for the first year. For FY2008, employees will be reimbursed this amount. In subsequent years the employees' responsibility will be for 10% of the total premium. This motion will be considered a policy for all current and new employees.

SECONDED BY Secretary Rosenblum

ROLL CALL

Vice Chairman Gill – yes

Treasurer Britton – yes

Secretary Rosenblum – yes

Director Davidson – yes

MOTION CARRIED.

Manager Rankin reported that the new mower had been delivered and it was a substantial time saver. The mowing is accomplished in a much shorter timeframe which will save on payroll as well as fuel.

PUBLIC INPUT - none

ADJOURNMENT to non-public session to discuss personnel matters.

ADJOURNMENT

MOTION BY Vice Chairman Gill to adjourn.

SECONDED BY Secretary Rosenblum

MOTION CARRIED. (7:10pm)

Respectfully submitted,

Michael Rosenblum
Secretary

CC: City Clerk's Office

SEE ATTACHMENT FOR ATTENDEES LIST