

MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 209 of the Eaton-Richmond Center, University Dr., at 6:30pm on Tuesday, September 18, 2007.

Vice Chairman Gill called the meeting to order at 6:30pm

ROLL CALL

| | | | |
|----------|---------------------|---------|-------------------|
| Present: | Vice Chairman Gill | Absent: | Chairman Dalianis |
| | Secretary Rosenblum | | |
| | Treasurer Britton | | |
| | Director Fuller | | |

PUBLIC INPUT

Lee Zompetti read from a lengthy statement (hand-outs given to Board members). Mrs. Zompetti expects the Authority Board to investigate what she perceives as serious falsification of minutes and further quoted from the TITLE LXII CRIMINAL CODE, CHAPTER 641, FALSIFICATION IN OFFICIAL MATTERS, Section 641:7. Tampering With Public Records or Information, which defines types of criminal misdemeanors involving tampering or altering public records. (Assigned correspondence # NAA-07-053)

Pauline Lones of 1 Lear Drive asked the Board for assistance in having the light at 99 Pine Hill Road reflected or removed so that it did not shine into her bedroom window. She additionally has a problem with the light at 97 Pine Hill Road being on during the night.

Manager Rankin replied that he had spoken to the owner of 99 Pine Hill Road as well as Mike Yeomans at the City of Nashua Planning board concerning the light. Manager Rankin had been advised that the light was for security and had been approved by the Planning Board and should stay in place as approved. He will check into this matter again.

Vice Chairman Gill responded to the allegations by Mrs. Zompetti by stating in the eight years that he had been affiliated with the Nashua Airport Authority he had never observed anyone on the Board or within the Management of the Authority try to hide or alter any information. In the past any mistakes made that have been brought to the attention of the Airport Authority, the error has been corrected. When mistakes are made they are corrected.

Treasurer Britton agreed with Vice Chairman Gill. He stated in his four years on the Authority he had not seen any instances of anyone trying to change anything or make something appear different. He feels the Board has worked very hard and the airport is progressing in a moderate, professional, user friendly way. Treasurer Britton further stated that it was an insult to him to have the integrity of any Board member questioned whereas it is not warranted.

Director Fuller noted that he felt it had been a matter of typographical error. Questions should have been addressed to the Board so the matter could have been corrected.

Mrs. Tipping, the Office Manager at the Nashua Airport Authority asked the Board to meet with her to discuss a personnel issue after the regular meeting.

MINUTES – July 17, 2007 business meeting

MOTION BY Treasurer Britton to accept the minutes as written.
SECONDED BY Secretary Rosenblum
MOTION CARRIED.

TREASURER’S REPORT

- July 2007

Treasurer Britton noted that the two certificates of deposit had been renewed in August 2007. A long term liability for the ledge removal by TLM now appears on the monthly balance sheet.

We showed a profit of \$56,000 largely due to the pre-payment of annual tie-downs.

MOTION BY Treasurer Britton to accept the July 2007 report pending the annual audit.

SECONDED BY Director Fuller

MOTION CARRIED.

-August 2007

Treasurer Britton asked what interest rate applied to the CD renewal. Manager Rankin replied the large CD is at a rate of 5.14% and the other CD at a rate of 5.10% at the same banks as previously used.

The income in August exceeded the expenses by \$3600.00.

MOTION BY Treasurer Britton to accept the August 2007 report pending the annual audit.

SECONDED BY Director Fuller

MOTION CARRIED.

Director Fuller inquired if the fuel flowage account in August reflected the amount delivered to Infinity Aviation. Manager Rankin replied that they are now fully operational.

Director Fuller inquired about the web-site expense in August. It was explained that the amount was for the actual Comcast service at 93 Perimeter and 97 Pine Hill Road.

COMMUNICATIONS – read and assigned by Secretary Rosenblum

| | | |
|-------------------|---|----------------------|
| NAA-07-042 | Lee Zompetti / Right-to-know violation allegation | response 7/31 |
| NAA-07-043 | NHDOT/ Airport Preservation Study Advisory | On File |
| NAA-07-044 | Lee Zompetti / Right-to-know request | response 8/13 |
| NAA-07-045 | Lee Zompetti / follow up to NAA-07-042 | response 8/13 |
| NAA-07-046 | McLaughlin Law Office / Status update on information needed for Preparing leases E-1446 and E-1484 as granted to DWC | On file |
| NAA-07-047 | NHDOT / FY2008 Project Scoping Meetings | On File |
| NAA-07-048 | NHDOT / Governor & Council Approval AIP-028 (Envir. Assess) | On File |
| NAA-07-049 | Lee Zompetti / Right-to-know request | response 8/29 |
| NAA-07-050 | Lee Zompetti / Right-to-know request | response 9/12 |

DOCUMENTATION SIGNED

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|--|---------|-------------|
| Transfer of lease E-221 to F1 Air Logistics, LLC | 7/19/07 | G. Dalianis |
| Transfer of lease E-1503, E-1506, E-1507 and Operating Rights to Boire Properties, LLC | 7/11/07 | G. Dalianis |
| Grant Offer Project #28 (Environmental Assessment) | 8/7/07 | J. Gill |

REPORTS

Tower Report

Director Fuller inquired if aircraft traffic YTD was fiscal or calendar year. Manager Rankin replied calendar year.

Airport Manager

Director Fuller questioned the airport data count for August 2007. The correct amount is 124 for jet operations.

Director Fuller asked if Manager Rankin's count on jet operations matches the tower report. Manager Rankin responded that the numbers are very close.

Treasurer Britton asked to be included in any meetings concerning the annual audit.

Airport Engineer

Colleen Lynch from Gale Associates distributed the September report and briefed the Board on the progress of the Environmental Assessment project. Once the final fees have been established a work order agreement will be drawn up for signature.

Director Fuller inquired what was involved in the Environmental Assessment. Ms. Lynch replied that the report would entail a noise assessment, noise mapping, delineating wetlands, and identifying the environmental impacts.

Brian Smith of Gale Associates continued the explanation of the EA by identifying each of the impact categories and being able to say that once the work and mitigation is complete that there is no significant impact. The FAA will then review and once they are in agreement the project can proceed.

Director Fuller inquired if noise barriers were effective. Mr. Smith replied that in some instances they have been beneficial.

Vice Chairman Gill asked if the Holden Property is included in this study. Manager Rankin replied that it was part of the study.

Treasurer Britton noted he wanted to be sure that there were adequate public meetings planned. Ms. Lynch responded that there were three meetings planned at this present time.

Director Fuller reported that he had received a phone call from an individual on the Hollis Conservation Committee asking why the airport was so environmentally unfriendly. This question was directed to Alderman At Large McCarthy who replied that he had no knowledge of what was going on at the airport.

Manager Rankin responded that he would be available to speak to the group in Hollis and that Armand Dufresne of Gale Associates would also be attending to answer questions.

Director Fuller noted that he would be glad to attend as well.

Mr. Smith advised the Board that there has been some reallocation of discretionary funding by the FAA. The New England region has lost about one third of their funding. This would have a negative effect for the next ten years.

COMMITTEES

No report

OLD BUSINESS

Treasurer Rosenblum passed out to the Board an article regarding FAA funding, detailing the current bills before Congress and the comparison of them.

NEW BUSINESS - none

OTHER - none

PUBLIC INPUT

Pauline Lones inquired as to where would the public meetings would be announced. They will be on the web site and well as the Telegraph. This will not happen for at least the next six months.

Ms. Lones would like a noise berm installed so the smell from the jets running up would be decreased as well as cut back on the noise.

Lee Zompetti wanted to know what the non-public session was for. The intent of the meeting is to discuss personnel issues.

Ms. Zompetti noted that because it was not listed on the agenda the Board could not adjourn into non-public session. NOTE OF RECORD: RSA 91-A:2, 1, b permits a non-public session without prior agenda statement.

Vice Chairman Gill stated that if an airport employee wants to meet with the Board for personnel issues the request should be honored.

ADJOURNMENT to non-public session to discuss personnel issues.

MOTION BY Treasurer Britton to adjourn by roll call vote to non-public session.

SECONDED BY Secretary Rosenblum

ROLL CALL

Vice Chairman Gill – yes
Secretary Rosenblum – yes
Treasurer Britton – yes
Director Fuller – yes

MOTION CARRIED. (7:18pm)

In attendance: Vice Chairman Gill, Secretary Rosenblum, Treasurer Britton, Director Fuller, Manager Rankin, and Mrs. Tipping.

Mrs. Tipping addressed the Board regarding a personnel issue.

MOTION BY Treasurer Britton to come out of non-public session by roll call vote.

SECONDED BY Secretary Rosenblum

ROLL CALL

Vice Chairman Gill – yes

Secretary Rosenblum – yes

Treasurer Britton – yes

Director Fuller – yes

MOTION CARRIED. (7:32pm)

The Board reported that after a discussion no final decision was made concerning the personnel issue.

ADJOURNMENT

MOTION BY Director Fuller to adjourn.

SECONDED BY Secretary Rosenblum

MOTION CARRIED. (7:35pm)

Respectfully submitted,

Michael Rosenblum
Secretary

CC: NAA Files
City Clerk's Office

SEE ATTACHMENT FOR ATTENDEES LIST