

## MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 122 of the Eaton-Richmond Center, University Dr., at 6:30pm on Tuesday, September 19, 2006.

The meeting was called to order at 6:37pm by Chairman Griffin Dalianis.

### ROLL CALL

Present:	Chairman Dalianis	Absent: Vice Chairman Gill
	Secretary Fuller	Treasurer Britton
	Director Rosenblum	

PUBLIC INPUT – none at this time

MINUTES – July 2006

MOTION BY Secretary Fuller to accept the minutes as written.

SECONDED BY Director Rosenblum

MOTION CARRIED.

### TREASURER'S REPORT

Manager Rankin explained the income surplus in July was due to the pre-paid annuals for tie-down spaces. The large expenditure from the buildings and grounds account was attributed to the runway crack sealing and painting projects. The August expenses also reflected paint expenditures.

– July 2006

- August 2006

MOTION BY Secretary Fuller to accept the July and August 2006 Treasurer reports pending the annual audit.

SECONDED BY Director Rosenblum

ROLL CALL

Chairman Dalianis – yes
Secretary Fuller – yes
Director Rosenblum – yes

MOTION CARRIED.

A discussion followed led by Director Rosenblum regarding the amount of money in the general check book. It was decided that \$50,000 should be put into a CD in order to generate a better interest return. Manager Rankin will investigate the rates available and e-mail the board members for a decision.

MOTION BY Director Rosenblum to invest \$50,000 in a 6 month certificate of deposit.

SECONDED BY Secretary Fuller

ROLL CALL

Chairman Dalianis – yes
Secretary Fuller – yes
Director Rosenblum – yes

MOTION CARRIED.

COMMUNICATIONS – read and assigned by Secretary Fuller

NAA-06-026	Keyson Airways / Comments on Building Site Award	Response 8/1/06
NAA-06-027	Keyson Airways / Discussion concerning available building lots	New Business
NAA-06-028	Daniel Webster College / Support for GFW expansion	On File

DOCUMENTATION SIGNED

Easement Deed & Drawings (sewer & water lines) S. Tamposi	8/3/06 Chairman Dalianis
Grant Agreement 3-33-0012-27-2006 (snow removal equipment)	8/8/06 Chairman Dalianis

MOTION BY Secretary Fuller to ratify the telephone poll to purchase snow removal equipment.

SECONDED BY Director Rosenblum

ROLL CALL

Chairman Dalianis – yes  
Secretary Fuller – yes  
Director Rosenblum – yes

MOTION CARRIED.

REPORTS

Tower Report – July 2006  
- August 2006

Manager Rankin noted that the tower chief is providing a new form showing the jet count.

Secretary Fuller notes that he sees many jets on the tarmac and questioned if the jet counts are precise. Manager Rankin replied that to his knowledge the counts are accurate for the hours of operation of the tower.

Airport Manager – August 2006

Secretary Fuller would like to address the lease agreement for the new lease E-1499 & E-1545 as discussed in item 3 of the report. This matter will be considered under OTHER later in the meeting.

Airport Engineer – July 2006  
- August 2006

Armand Dufresne of Gale Associates gave a brief review of the four projects currently active.

1. Runway – Taxiway Study (AIP #3-33-0012-25)

A meeting to discuss the scope of work for the Environmental Assessment is scheduled to be held on September 28 at the conference room of the Airport Authority.

Gale Associates is still awaiting the SWPPP information from one of the FBO's on the field before a final report can be made.

2. OBSTRUCTION REMOVAL / RUNWAY RELOCATION STUDY (AIP #3-33-0012-26)

A meeting on September 13<sup>th</sup> with representatives of the Airport, FAA, and NHDOT/DA was very productive. Many construction issues were resolved and all parties agreed that the current runway would remain operational while the new runway is constructed. The localizer critical area issues as well as the approach obstruction criteria were resolved. The one remaining issue concerning the glide slope requires further evaluation from the FAA. It is hoped that at the meeting on the 28<sup>th</sup> this matter can be resolved.

3. AIRPORT LAND DEVELOPMENT ANALYSIS

Mr. Dufresne reported he had reviewed the plans for the new GFW project. The recommendations he made were implemented.

4. SNOW REMOVAL EQUIPMENT PURCHASE (AIP #3-33-0012-27)

The grant for this project has been signed and the offer returned to the FAA. The grant from the NHDOT/DA is in process.

Manager Rankin noted he had been informed the Executive Council for the State of NH had approved the project.

COMMITTEES

1. Committee for Land Development and Future Growth of the Nashua Airport.

No report at this time.

2. Safety Committee  
Approve August 2, 2006 minutes

MOTION BY Secretary Fuller to accept the minutes as written.

SECONDED BY Director Rosenblum

MOTION CARRIED.

The next Safety Committee meeting will be held on Sept. 20<sup>th</sup> in the conference room of the Nashua Airport Authority building.

OLD BUSINESS – none at this time

NEW BUSINESS

1. Keyson Airways requesting information on buildable lots at the Nashua Airport.

*Keyson Airways did not have representation at the meeting.*

2. Lease for E-1499 & E-1545

Secretary Fuller addressed the issue of wording for the new lease E-1545. Whereas the Nashua Airport Authority Board had granted T.L.M. Realty a waiver of lease payments for up to 18 years to help cover blasting to improve the property. Secretary Fuller would like the verbiage in the lease to state that the waiver would not transfer if the current owner of the lease transfers the lease at any time during the 18 years period to a new lease holder. The number of years of the waiver will be determined by the cost of the blasting (not to exceed \$300,000).

The cost of the blasting will be considered a credit to be written off by the lease payments on E-1545. Waiver period will end when the total lease amount wavered is equal to the credit (blasting expense) or the sale of the property which ever comes first.

**MOTION BY** Secretary Fuller to have Manager Rankin to have Attorney Frasca draft verbiage to be added to E-1545 concerning the non-transferable element of the \$300,000.

**SECONDED BY** Director Rosenblum

**MOTION CARRIED.**

OTHER

Chairman Dalianis has been reappointed to the Airport Authority Board for a 5 year term.

Secretary Fuller asked the Board to consider sending a letter to Richard Gentile if we do not see some progress in his project. Mr. Gentile missed his appointment at the Planning Board in September. Secretary Fuller wants to see this project move forward. There are a number of people looking for land to develop. Letting this project move slowly is not in the best interest of the airport.

Manager Rankin reported that Mr. Gentile had met with him. He had been detained in Mexico and was unable to attend the meeting but plans to attend the October Planning Board meeting to obtain their approval.

PUBLIC INPUT

Pauline Lones of 1 Lear Drive addressed the Board concerning several issues. Her first objection is to the “Gentile” hangar project. She currently has a problem with jet fumes and noise from the current hangars. Ms. Lones has a lot of concerns about the noise and activity that would accompany the construction.

Ms. Lones would also like the lights to be dimmed on the East Point Properties hangar. The light shines into her home. Manager Rankin will speak to the property manager to see if there can be a resolve to the light issue.

Chairman Dalianis suggested that Ms. Lones work with Manager Rankin on these problems.

Ms. Lones also would like the four small planes that are parked near the old brick hangar moved. She finds them very loud particularly when they are being worked on.

Ms. Lones has concerns with the snow removal on Charron Avenue. She finds the driving dangerous due to the snow drifts. Manager Rankin replied that the City of Nashua is in charge of plowing in that area. He will speak with the Street Department and try to assure a “snow fence” is installed.

Ms. Lones also has concerns with the snow plowing on Pine Hill Road near the brick hangar.

The airport manager and the Airport Authority thanks Ms. Lones for attending the meeting. We will work with her to find win/win solutions if possible.

ADJOURNMENT – 7:15pm

MOTION BY Secretary Fuller to adjourn.

SECONDED BY Director Rosenblum

MOTION CARRIED.

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Respectfully submitted,

Allan Fuller  
Secretary

SEE ATTENDEES LIST

Cc: City of Nashua  
NAA Files