

## MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 209 of the Eaton-Richmond Center, University Dr., at 6:30pm on Tuesday, November 18, 2008.

MOTION BY Treasurer Britton to appoint Director Davidson chairman pro-tem.  
SECONDED BY Secretary Rosenblum  
MOTION CARRIED.

### ROLL CALL

Present:	Treasurer Britton	Absent:	Chairman Dalianis
	Secretary Rosenblum		Vice Chairman Gill
	Director Davidson		

### PUBLIC INPUT

Robert Silva of 13 Bradford Street spoke to the Board regarding constant helicopter noise at their home. Both Mr. and Mrs. Silva have spoken with Manager Rankin and Mr. Kellegher of the FAA concerning this matter and he is now seeking the Board's help to put a stop to this matter.

Manager Rankin reported that he had sent a mandate to all helicopter operators as well as spoken to them directly concerning staying over Amherst Street and not deviating from the approved path.

Director Davidson suggested that Manager Rankin once again speak to the operators and advise them that the Board has now been made aware of the problem and if necessary the Board will require them to attend a meeting to put corrective actions in place.

### MINUTES

October 21, 2008 business meeting

MOTION BY Secretary Rosenblum to accept the minutes of the October 2008 business meeting as presented.

SECONDED BY Director Davidson  
MOTION CARRIED.

October 21, 2008 non-public session

MOTION BY Secretary Rosenblum to accept the non-public October 2008 minutes as presented.

SECONDED BY Director Davidson  
MOTION CARRIED.

### TREASURER'S REPORT – October 2008

MOTION BY Treasurer Britton to accept the October 2008 financial report pending annual audit.

SECONDED BY Secretary Rosenblum  
MOTION CARRIED.

Treasurer Britton noted that there was a loss of \$23,000 for the month of October. This is due in large part to maintenance for the fuel farm, maintenance of equipment and a five week pay period. However there is still a positive cash flow year to date.

Manager Rankin reported that \$3,700 had been paid to Vachon & Clukay for the first payment of the annual audit, new tires for the grader were \$5,200, fuel farm maintenance to bring the facility up to code was \$3,200 as well as the payroll were in large part the reason for the loss.

COMMUNICATIONS –read by Secretary Rosenblum

NAA-08-31	Macair / request to speak at October 2008 meeting	Satisfied
NAA-08-32	Macair / Update on proposed Building 19 construction plans	On File
NAA-08-33	Macair / Billing request E-1452	On File
NAA-08-34	1450 Assoc. / Billing Request E-1450, E-1448, E-1455	On File
NAA-08-35	9 Perimeter LLC / Billing Request E-1490	On File
NAA-08-36	Macair / Billing Request E-1504	On File
NAA-08-37	McLaughlin Law / removal of agenda placement request	On File

MOTION BY Director Davidson to accept the communications and place on file.

SECONDED BY Secretary Rosenblum

MOTION CARRIED.

DOCUMENTATION SIGNED

REPORTS

Tower Report

Director Davidson noted that the history data report is most helpful.

Airport Manager

Manager Rankin reported that at the Chamber of Commerce meeting held this morning the airport was mentioned twice as being a great asset to the city of Nashua. Manager Rankin will be inviting both the President of the Chamber and the new Community Development director to an upcoming meeting.

Director Davidson asked Manager Rankin to invite the City Editor of the *Telegraph* to attend a meeting to familiarize himself with the airport with the possibility of obtaining better coverage of events.

Treasurer Rosenblum inquired as to the status of the audit. Manager Rankin will contact Vachon for an update.

MOTION BY Treasurer Britton to purchase a 1.8 Cu. Yd. 96” stainless steel sander manufactured by Salt Dogg. The installed price will be \$4,180 to come from the equipment line item.

SECONDED BY Secretary Rosenblum

MOTION CARRIED.

Airport Engineer

Colleen Mailloux of Gale Associates reported there is a meeting on November 19, 2008 with the Natural Resource Agency Coordination committee. After this meeting Gale Associates will complete the Mitigation Chapter and finalize the EA.

Brian Smith reported that the hazard beacon project construction will begin in the spring. Mr. Smith is also working with the Airport Manager to purchase the new truck.

COMMITTEES

No report

## OLD BUSINESS

Approve actions agreed upon in non-public session of October 21, 2008.

A discussion followed as to the reason for reconsidering the motion as made at the September 2008 meeting concerning the employee compensations and health care contributions.

MOTION BY Director Davidson to reconsider the September 2008 meeting regarding employee insurance.

SECONDED BY Treasurer Britton

MOTION CARRIED.

MOTION BY Director Davidson to substitute the motion of September 2008 with the following.

Move that NAA Employees receive F/Y 2008 bonus compensation at the same level as granted for F/Y 2007.

SECONDED BY Treasurer Rosenblum

MOTION CARRIED.

MOTION BY Director Davidson that the chair appoint 2 members to conduct a study involving the continuation, modification or elimination of annual bonus practices for future years in conjunction with a salary comparability study. This report, with any recommendations, is to be completed and presented for consideration by the NAA, within 180 days.

SECONDED BY Treasurer Britton

MOTION CARRIED.

Chairman Dalianis has suggested that Vice Chairman Gill and Director Davidson form this committee. The Board agreed that the possibility of hiring an outside firm to conduct this study would be considered. It is strongly recommended that the committee use all possible information sources available.

MOTION BY Director Davidson that the NAA absorb the 10% premium for insurance for all NAA employees receiving City provided health insurance until July 01, 2009. Participating NAA employees shall be responsible for the employee portion of the insurance premium obligations after that date.

SECONDED BY Treasurer Britton

MOTION CARRIED.

## NEW BUSINESS

MOTION BY Secretary Rosenblum that the December 2008 meeting be canceled unless there is urgent business that has to be addressed.

SECONDED BY Treasurer Britton

MOTION CARRIED.

## OTHER

## PUBLIC INPUT

## ADJOURNMENT

MOTION BY Treasurer Britton to adjourn.

SECONDED BY Secretary Rosenblum

MOTION CARRIED. (7:25pm)

Respectfully submitted,

Michael Rosenblum  
Secretary

CC: City Clerk's office

SEE ATTACHMENT FOR ATTENDEES LIST