

MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 122 of the Eaton-Richmond Center, University Dr., at 6:30pm on Tuesday, May 20, 2008.

Vice Chairman John Gill called the meeting to order at 6:30pm.

ROLL CALL

Present:	Vice Chairman Gill	Absent:	Chairman Dalianis
	Secretary Rosenblum		
	Treasurer Britton		
	Director Davidson		

Vice Chairman Gill welcomed Donald Davidson to the Board. Director Davidson noted his first political appointment was to the Nashua Airport Authority 1966, and he had now come full circle.

PUBLIC INPUT – none at this time

MINUTES – April 2008

MOTION BY Director Davidson to accept the April 2008 minutes as presented.

SECONDED BY Treasurer Britton

MOTION CARRIED.

TREASURER'S REPORT - April 2008

MOTION BY Treasurer Britton to accept the April 2008 financial report pending the annual audit.

SECONDED BY Director Davidson

MOTION CARRIED.

Treasurer Britton noted that although the month of April had shown a loss of \$8,800 we still have a profit of \$76,000 for the fiscal year.

Manager Rankin reported that the registration fees from the state of New Hampshire had been deposited into the project account but would be moved to the operating account this month. All electronic payments from the state are automatically deposited into the project account.

Secretary Rosenblum noted that the fuel flowage fees were down approximately 30% for the month. Manager Rankin noted that FY09 budget will show a decrease in anticipated fuel flowage revenue.

COMMUNICATIONS – read and assigned by Secretary Rosenblum

NAA-08-12	FAA / Collection of aircraft registration web-site notification	On File
NAA-08-13	NHDOT / Notification of registration fees paid to Nashua Airport	On File
NAA-08-14	NHDOT/ Inventory of 2008 Airport Assets	Response attached

DOCUMENTATION SIGNED

State of NH Crack Sealing Contract (project at no cost to Nashua Airport)	R. Rankin	5/12/08
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Manager Rankin reported that this crack sealing will involve 1700 linear feet on the runway. He also noted that he had received the signed copy back from the state of New Hampshire on May 20, 2008.

REPORTS

Tower Report

A discussion followed concerning the decline in operations so far this year. Manager Rankin noted that the bad weather this past winter had played a big part in the declining numbers. Manager Rankin is hopeful that the numbers will begin to pick up now that good weather is here.

Director Davidson spoke to the fact that the entire northeast had limited flying this winter.

Airport Manager

Manager Rankin asked the Board to consider purchasing a new 2008 truck to replace the 1988 vehicle now in use. It had been hoped that the FAA will sponsor the purchase but if not Manager Rankin would like the Board to consider the purchase from the excess funds in the FY08 budget.

The Board agreed to discuss this matter and make a decision at the June 2008 meeting at which time it should be known if the FAA will be able to sponsor the acquisition.

Secretary Rosenblum inquired if he had any update on the 0 Perimeter Road electrical problem. Manager Rankin replied he had nothing new to report.

Treasurer Britton recommends that the budgeted funds normally used for runway and taxiway crack sealing be used for crack sealing the ramps and inner taxiways.

Treasurer Britton asked that Manager Rankin forward the proposed FY09 and the FY08 budgets to all the Board members for their comments and or corrections. Treasurer Britton would like the FY09 budget approved at the June 2008 meeting.

Airport Engineer

Brian Smith of Gale Associates reported that there has been no activity in the Airport Land Development Analysis project.

The Environmental Assessment project is moving along. The UMass Archeological team conducted a field survey of the airport and the findings did not indicate the presence of any archaeological resources in the areas proposed to be disturbed by the runway improvement project.

The environmental sub-consultant (BEC) had a site visit to de-delineate the wetlands on the airport property on May 20th. When the report from BEC is received, Gale will refine the estimated wetlands impacts for the runway improvement project.

The hazard beacon project is waiting for the state of New Hampshire money to be released. The funding will probably be available in June 2008.

COMMITTEES

No report

OLD BUSINESS

NEW BUSINESS

Secretary Rosenblum would like a corporate resolution from the Board to add a signature to the bank accounts. It would be most feasible to have one resolution for continuity purposes rather than a new resolution with each new Board member.

This continuing resolution will be prepared and voted on at the June 2008 meeting.

Secretary Rosenblum reported that he had queried the AOPA (Airline Owners and Pilots Association) to investigate fuel prices in the immediate area. He was able to ascertain that Nashua Airport is very competitive in pricing. Secretary Rosenblum would like to work with Manager Rankin to promote the fuel prices and try to attract more planes to fuel at the airport.

OTHER

Treasurer Britton reported that he would be going before the full board of Aldermen for approval for his second term on the Authority on Tuesday, May 27, 2008.

PUBLIC INPUT – none at this time

ADJOURNMENT (to non-public session if necessary)

ADJOURNMENT

MOTION BY Director Davidson to adjourn.

SECONDED BY Secretary Rosenblum

MOTION CARRIED. (6:56pm)

Respectfully submitted,

Michael Rosenblum, Secretary

See attachment for attendees list

CC: City Clerk's office