

MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 122 of the Eaton-Richmond Center, University Dr., at 6:30pm on Tuesday, May 15, 2007.

Chairman Griffin Dalianis called the meeting to order at 6:32pm.

ROLL CALL

Chairman Dalianis	Present
Vice Chairman Gill	Present
Secretary Rosenblum	Present
Treasurer Britton	Present
Director Fuller	Present

PUBLIC INPUT

None at this time.

MINUTES – March 2007

MOTION BY Vice Chairman Gill to accept the minutes as written.

SECONDED BY Secretary Rosenblum

MOTION CARRIED.

Note of Record: Director Fuller abstained from the vote.

TREASURER'S REPORT

-March 2007

MOTION BY Treasurer Britton to accept the March 2007 financial report pending the annual audit.

SECONDED BY Secretary Rosenblum

Treasurer Britton commented that the income in March exceeded the March expenses by approximately \$500.00. Treasurer Britton noted that financially there are only two months left in the budget and currently we are in "good shape".

ROLL CALL

Chairman Dalinais – yes
Vice Chairman Gill – yes
Secretary Rosenblum – yes
Treasurer Britton – yes
Director Fuller – yes

MOTION CARRIED.

-April 2007

MOTION BY Treasurer Britton to accept the April 2007 financial report pending the annual audit.

SECONDED BY Director Fuller

Treasurer Britton complimented Manager Rankin and his staff for due diligence concerning working within the budget. Mr. Britton noted that April was a good month financially for the airport.

State of New Hampshire fees were received in the amount of \$31,000. Treasurer Britton inquired why the budget had projected \$70,000. Manager Rankin explained that one of the new jets on the field had been sold before it was due to be registered therefore there was no income realized from the jet.

Director Fuller inquired if the fuel flowage was meeting expectations. Treasurer Britton replied that the account was currently \$15,000 over what had been budgeted for income.

ROLL CALL

- Chairman Dalinai – yes
- Vice Chairman Gill – yes
- Secretary Rosenblum – yes
- Treasurer Britton – yes
- Director Fuller – yes

MOTION CARRIED.

COMMUNICATIONS – read and assigned by Secretary Rosenblum

NAA-07-021	FAA / New Documentation Requirements for projects	On File
NAA-07-022	GFW / SPCC plan explanation	On File
NAA-07-023	FAA/ Payment advisory 3-33-0012-25-2004	On File
NAA-07-024	NHDOT / Registration payment advisory	Received 4/26/07
NAA-07-025	Infinity Air / Request for Fuel Farm operating agreement consideration	On File
NAA-07-026	McLaughlin Law / Agenda placement request	New Business
NAA-07-027	GFW / Agenda placement request	New Business
NAA-07-028	FAA-DOT / Information on LPV and WAAS	On File

DOCUMENTATION SIGNED

Revised Notice of Lease E-1485	G. Dalianis	3/27/07
Grant Request 3-33-0012-28-2007 (Environmental Assessment)	R. Rankin	4/27/07

Treasurer Britton had questions/comments on the following communications:

#21 Who would be responsible for filling out the new documentation as required by the FAA? Manager Rankin replied that Gale Associates would be responsible for the preparation and the forms would be included with grant applications in the future.

#22 Treasurer Britton requested that Gale Associates reviews the documentation before it comes before the Board for approval.

#23 Treasurer Britton asked that the project be identified by name as well as FAA project numbers to make it easier for the Board members to identify which project is being referred to.

#28 Treasurer Britton asked if anyone had made a LPV approach to the airport. Roland Noyes replied that he had and that the LPV is working.

REPORTS

Tower Report

Manager Rankin notified the Board that the air conditioning unit in the tower is approximately 20 years old and is requiring service calls on a regular basis. He suspects that a new unit will have to be purchased in the near future. Chairman Dalianis asked Manager Rankin to investigate the cost of a new unit.

Director Fuller inquired who paid the electricity bill for the tower. Manager Rankin responded that the Authority pays all the bills associated with the tower. Director Fuller said that a new air conditioner might be more energy efficient and save the Authority in electric utility costs in the future.

Director Fuller inquired as to the revised notice of lease for E-1485 and where E-1485 was located. It was explained that E-1485 was the new hangar next to GFW and a typographical error had been made by the engineers in the legal description of the property. This was discovered when the paperwork was given to the Hillsborough Registry of Deeds to be recorded. The description was corrected and re-recorded at the Registry.

Airport Manager

Treasurer Britton suggested that Manager Rankin speak directly to Mrs. Howe in regards to changing her insurance carrier. Manager Rankin reported he had spoken to Brian Howe (son), but did not feel he was receptive to the idea. Manager Rankin will follow up on this matter.

Director Fuller inquired if the fuel farm continuity problem had been addressed. Manager Rankin responded that it had been determined upon further investigation that there was no such requirement.

Vice Chairman Gill inquired if the ledge removal project had been completed on lot E-1499 (T.L.M. Realty). Manager Rankin replied that he had not been notified that the project has been completed but will check on the progress. Director Fuller inquired if we had begun to charge for the new lot according to the agreement. Manager Rankin replied not as yet, but will in the near future and it will be retroactive to when they assumed the lease last year.

Airport Engineer

Manager Rankin informed the Board that he would answer any questions they might have on the Engineer's report whereas Mr. Dufresne and Mr. Stymest were unable to attend the meeting.

The latest ALP had been dropped off at the office on May 15th for review by Manager Rankin and Ron Willey. The Board requested that they be given a copy to review as well.

Manager Rankin recapped the open projects as follows:

Project 25 – Runway-Taxiway Study: Will close out when the new ALP has been approved.

Project 26 – Obstruction Removal: Will close out after one item has been completed.

Project 27 – Snow Removal Equipment has been closed out.

Project 28 – The Board will be voting on entering into an agreement with the FAA and NHDOT for sponsorship of the project.

Director Fuller asked for clarification on the EPA's Multi-Sector General Permit letter. Manager Rankin replied that the EPA had never finalized their specifications but had been advised that whereas Nashua has a new SWPPP on file we would be in compliance with the current regulations.

COMMITTEES

No report

OLD BUSINESS

Treasurer Britton asked Manager Rankin to forward a current copy of the FY'08 budget for their final review and to forward comments to Manager Rankin and Treasurer Britton. The approval could be done via e-mail and the adoption of the budget at the June 07 business meeting. The directors requested that past years be included for comparison.

NEW BUSINESS

Director Fuller asked Manager Rankin to update the Board on the Keyson situation. Manager Rankin replied that the last day they pumped fuel was April 6th. Manager Rankin has met with Keyson's fuel suppliers (Ascent Aviation Group) and an officer from Centrix Bank (lien holder) regarding the matter. Manager Rankin has e-mailed all Board members to keep them apprised as events occur.

Manager Rankin will continue to monitor the events at Keyson in order to protect the interest of the Authority. If necessary a lien will be placed on the buildings.

1. McLaughlin Air representing BeachAir, LLC. Seeking authorization to operate helicopter maintenance and repair facility in building 83.

Shane McLaughlin appeared representing BeachAir LLC requesting permission to open a helicopter maintenance facility on the field in building 83. The business would operate under GFW's *operating rights agreement*. Mr. Beach was introduced to the Board and Mr. McLaughlin noted that Mr. Beach has many years of experience in this field.

MOTION BY Treasurer Britton to hereby move that BEACHAIR, LLC is authorized to open a helicopter maintenance facility at 83 Perimeter Road, Nashua, NH for the purpose of conducting helicopter maintenance and repair operations. BEACHAIR, LLC understands and acknowledges that it is subject to all operating rules, requirements and regulations, of the Nashua Airport Authority as currently promulgated, or as may be amended or promulgated in the future.

SECONDED BY Secretary Rosenblum

ROLL CALL

Chairman Dalianis – yes
Vice Chairman Gill – yes
Secretary Rosenblum – yes
Treasurer Britton – yes
Director Fuller - yes

MOTION CARRIED.

2. GFW Aeroservices seeking additional fuel storage at Nashua Airport.

Frank Waller of GFW addressed the Board concerning being the sole fuel supplier presently on the field. He would like to obtain additional fuel storage in order to buy at a better price and in turn sell to the aircraft owners on the field. He suggested that the Board allow GFW to lease and store fuel at the Keyson fuel farm with a month to month contract (60 day cancellation by either party).

In response to Vice Chairman Gill's question, Manager Rankin reported that the fuel farm rental is current.

Vice Chairman Gill suggested that GFW and Keyson work out an arrangement between themselves.

Mr. Waller explained that he did not want Keyson's operating rights cancelled, but wanted to lease the fuel farm on an interim basis only. He again emphasized that the savings would be passed onto the customers.

Treasurer Britton would like to see this problem addressed quickly and professionally. He also said that the NAA should be proactive with regards to the Keyson situation and protecting the NAA's assets by consulting with legal and placing a lien if necessary.

Director Fuller noted that he supported what Treasurer Britton said and would be in favor of leasing the fuel farm to GFW on a month to month basis. Manager Rankin will begin work on this matter May 16th.

OTHER - none

PUBLIC INPUT

Shane McLaughlin spoke to Senate to the Board regarding US Commerce Committee Bill S1300. This bill proposes user fees for general aviation. The bill proposes that the tax currently imposed on commercial flight tickets be eliminated and instead corporate (all turbines) aircraft would be taxed \$25.00 per flight. The significance of the bill is that it is a "foot in the door bill". This bill would allow the FAA to levy fees without Congressional approval which would be a first.

Attorney McLaughlin urged the Board to back the Nelson-Sununu amendment that would eliminate the \$25.00 per flight tax as well as formally oppose SR1300.

Attorney McLaughlin would like to see Customs Service be brought to the Nashua airport. He feels that it would be to the advantage of the field in fuel sales as well as encouraging flights to use the field as a base. He suggested a committee be formed to determine the correct method needed to have Customs Service on the field.

MOTION BY Director Fuller that the Nashua Airport Authority takes a formal position against S1300 and all other forms of user fees and further the Nashua Airport Authority supports the Nelson-Sununu amendment.

SECONDED BY Secretary Rosenblum

ROLL CALL

Chairman Dalianis – yes
Vice Chairman Gill – yes
Secretary Rosenblum – yes
Treasurer Britton – yes
Director Fuller - yes

MOTION CARRIED.

Roland Noyes reported that the tax on general aviation fuel would rise from 19.5 cents to 70 cents per gallon. Mr. Noyes suggested that the Board notify all of the state representatives and senators of their opposition to SR1300.

Treasurer Britton suggests that each person contact their Senator / Congressman regarding this matter.

A committee will be formed regarding US Customs at Nashua Airport. Proposed members would be Attorney McLaughlin, Chairman Dalianis and all other interested parties.

ADJOURNMENT – 7:58pm

MOTION BY Vice Chairman Gill to adjourn.

SECONDED BY Director Fuller

MOTION CARRIED.

Respectfully submitted,

Michael Rosenblum

Secretary

SEE ATTACHED FOR ATTENDEES LIST

Cc: City Clerk of Nashua
NAA files