

MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 122 of the Eaton-Richmond Center, University Dr., at 6:30pm on Tuesday, March 18, 2008.

Chairman Griffin Dalianis called the meeting to order at 6:30pm.

ROLL CALL

Present: Chairman Griffin Dalianis
Vice Chairman John Gill
Secretary Michael Rosenblum
Treasurer Frederick Britton
Director Allan Fuller

Chairman Dalianis asked that all in attendance stand for a moment of silence to honor Michael Noyes who recently passed. Michael is the son of Roland Noyes a long time airport user and former member of the Airport Authority Board.

PUBLIC INPUT – none at this time

MINUTES – February 2008

MOTION BY Secretary Rosenblum to accept the February 2008 minutes as written.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

TREASURER'S REPORT - February 2008

MOTION BY Treasurer Britton to accept the February 2008 financials pending the annual audit.

SECONDED BY Director Fuller

ROLL CALL:

Chairman Dalianis – yes
Vice Chairman Gill – yes
Secretary Rosenblum – yes
Treasurer Britton – yes
Director Fuller – yes

MOTION CARRIED.

Manager Rankin reported that he has been investigating the CD rates for the renewal in March. The rates have dropped dramatically. Secretary Rosenblum asked that the accountant update the renewal dates on the balance sheet to reflect the correct maturity dates.

Treasurer Britton noted that income in February exceeded expenses by \$19,000 largely due to snow removal income.

COMMUNICATIONS – read and assigned by Secretary Rosenblum

NAA-08-07	FreshAir Services / Agenda Placement Request	New Business
NAA-08-08	NHDOT / Safety & Phasing Plans for Construction advisory	On File
NAA-08-09	NHDOT / Capital Improvement Program	On File
NAA-08-10	NHDOT / Aeronautical Funds distribution forms	On File with response

Treasurer Britton inquired if NAA-08-09 had been returned to NHDOT. Manager Rankin replied that it had been sent back to the attention of Carol Niewola.

DOCUMENTATION SIGNED - none

REPORTS

Tower Report

No questions at this time.

Airport Manager

Manager Rankin reported that he had attended the crack sealing conference and the plan currently is to have the state crack seal 17,000 linear feet on the runway. Ronald Willey had suggested that the money budgeted for crack sealing the runway be used for crack sealing the inner taxiways. All work by the state will be done at night so as not to interfere with the traffic patterns during the day time.

Manager Rankin also reported that he had been invited to tour of Secure Axxess, a company in Nashua that provides security equipment. This invitation was extended via Donald Davidson. Secure Axxess is interested in providing the Nashua Airport with some of their technology to enhance security. This would be accomplished as a pilot program at no cost to the airport after a tour and parameters had been established. Manager Rankin advised the Board that they were all invited to tour the Secure Axxess facility.

Chairman Dalianis asked the Board if they had an interest to advise Manager Rankin and he would coordinate a time that was convenient to the majority.

Director Fuller inquired as to why the construction of the runway was divided between FY10 and FY11.

Brian Smith of Gale Associates answered by explaining due to the large amount of money involved, it was common to split a large project funding between two separate years.

Treasurer Britton asked what the Airport Authority's share of the project would be. Mr. Smith replied that a 5% share should be planned for.

Secretary Rosenblum suggested that Manager Rankin draft a letter to the State of New Hampshire representatives and senators in support of maintaining the current level of project allocation funding between FAA, State of NH and Nashua Airport Authority to be circulated to all Board members for approval. At such time the final letter will be signed by all Board members and forwarded to the appropriate elected officials.

Colleen Lynch reported that a meeting will be held on March 24, 2008 between Manager Rankin, Gale Associates, NHDOT/BA and FAA to move forward on the *Affected Environment, Alternative Analysis and Environmental Consequences* portion of the Environmental Assessment project (AIP #3-33-0012-28-2007).

Brian Smith reported that the bid selection for the Hazard Beacon replacement will take place on March 25, 2008.

Brian Smith advised that authorization for spending in FY-08 has been received but only 75% has been released. It is his thought that the other 25% will be released sometime in September.

Director Fuller noted that we should try to accomplish as many projects as possible while we are only responsible for 2.5% of the cost.

Treasurer Britton would like to have a “committee of the whole” meeting regarding Airport Land Development on the Holden property. Treasurer Britton wants to have the Board prepared when this property is made available for development.

Chairman Dalianis asked Manager Rankin to set up this meeting.

COMMITTEES – no report

OLD BUSINESS

Update from 1483 Associates regarding request for approval for a lot line relocation for Building 19 (lease E-1483) for the purpose of expanding the current hanger.

No one present to speak to this matter.

NEW BUSINESS

FreshAir Services requesting authorization to operate a mobile aircraft cleaning and detailing service at the Nashua Airport.

Alan and Steve Duro, co-owners of FreshAir Services addressed the Board concerning their cleaning and detailing service. Their service is mobile and they use entirely environmentally friendly projects. The washing is accomplished by a “dry wash system” that uses no water therefore the drainage system is not impacted.

Secretary Rosenblum inquired if they had general liability insurance. Mr. Duro provided a one million dollar policy. In addition a binder of services were provided for information about the company and their services.

It was suggested that the proper licenses and documentation be obtained from the state of New Hampshire and that Alan and Steve attend the April 2008 meeting for approval after the Board has had an opportunity to review all the provided information.

OTHER

MOTION BY Secretary Rosenblum effective July 1, 2008 all employees of the Nashua Airport Authority receiving health benefits will contribute 10% of the cost of health benefits.

SECONDED BY Treasurer Britton

ROLL CALL:

Chairman Dalianis – yes
Vice Chairman Gill – yes
Secretary Rosenblum – yes
Treasurer Britton – yes
Director Fuller – yes

MOTION CARRIED.

Treasurer Britton would like to take more time before approval of the FY’09 budget is approved. The Board agrees and this matter will be addressed at another meeting.

Director Fuller wants the Board to begin considering how to increase revenue to cover the expense of upcoming projects.

PUBLIC INPUT

Roland Noyes commented that Chairman Dalianis' apparel was a spot of brightness in an otherwise dull room.

Mr. Noyes further thanked the Board for the moment of silence at the beginning of the meeting and for the beautiful flowers that were sent by the Nashua Airport Authority.

ADJOURNMENT (to non-public session if necessary)

ADJOURNMENT

MOTION BY Vice Chairman Gill to adjourn.

SECONDED BY Director Fuller

MOTION CARRIED. (7:15pm)

Respectfully submitted,

Michael Rosenblum, Secretary

CC: City Clerk's Office

SEE ATTACHMENT FOR ATTENDEES LIST