

## MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 122 of the Eaton-Richmond Center, University Dr., at 6:30pm on Tuesday, March 20, 2007.

Chairman Griffin Dalianis called the meeting to order at 6:33pm.

### ROLL CALL

Present: Chairman Dalianis  
Vice Chairman Gill  
Secretary Rosenblum  
Treasurer Britton

Absent: Director Fuller

### PUBLIC INPUT

Roland Noyes complimented the snow removal for the storm of March 16<sup>th</sup>. He noted that the crew did an exceptional job again.

MINUTES – February 2007

MOTION BY Treasurer Britton to accept the minutes as presented.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

TREASURER'S REPORT - February 2007

MOTION BY Treasurer Britton to accept the financial report pending the annual audit.

SECONDED BY Secretary Rosenblum

Treasurer Britton asked Manager Rankin to investigate the possibility of having the bank fees waived.

Treasurer Britton also noted that \$87,000 had been spent the past six months from the project account to purchase the new truck and accomplish some pavement reconstruction as well as the 2-1/2 per cent match for projects. That money would be replenished when the registration fees from the state of New Hampshire is received.

### ROLL CALL

Chairman Dalianis – yes  
Vice Chairman Gill – yes  
Secretary Rosenblum – yes  
Treasurer Britton – yes

MOTION CARRIED.

COMMUNICATIONS – read and assigned by Secretary Rosenblum.

NAA-07-015	Ash 121 Condo Assoc./ Request for 2 <sup>nd</sup> 20 year extension	Accomplished 3/2/07
NAA-07-016	Keyson Airways / Response to clean up request	On File
NAA-07-017	MACAIR / Response to clean up request	On File
NAA-07-018	Phoenix Aviation Mgrs / Insurance information request	Satisfied 2/16/07
NAA-07-019	FAA / AIP information request	Response 3/5/07
NAA-07-020	NH DOT / Request for information regarding funds allotment	On File

## DOCUMENTATION SIGNED

Griffin Dalianis 3/2/07: Amendments to leases:

E-1508, E-1508, E-1451, E-1510, E-1439, E-1452, E-1504, E-1505, E-1507, E-1506, E-1509

Lease lot relocation E-1485 G. Dalianis 3/2/07

## REPORTS

Tower Report

Airport Manager

Manager Rankin provided each of the Board members with a packet concerning the FY'08 budget. He asked that they review them and make any suggestions so that a vote to approve the budget can be accomplished at the April 2007 meeting.

Manager Rankin reported that the meeting with the budget committee for the City of Nashua had gone as expected.

Secretary Rosenblum stated that Manager Rankin had done an excellent job fielding the questions from the budget committee. Specific questions concerning health insurance, retirement contributions, overtime and capital projects were addressed. The one suggestion from the committee was that the Authority save money towards the runway project. This is already being done.

Treasurer Britton inquired when the gate will be relocated. Manager Rankin reported that the gate will be relocated at the expense of Richard Gentile. The expected time for this to be accomplished would be May 1<sup>st</sup>.

Manager Rankin will be asking for input from the airport community regarding the design of the new airport directory sign. The old sign is much worn and is not in keeping with the new entrance to the airfield.

Airport Engineer

Armand Dufresne from Gale Associates updated the Board on the current projects.

1. Runway-Taxiway Study (AIP-#3-33-0012-25)

Treasurer Britton asked Mr. Dufresne to bring the Board up to date on the SPCC project.

The Storm Water Pollution Prevention Plan is completed. A training session will be held on March 21<sup>st</sup>. All directors are invited to attend. Mr. Dufresne reported that Keyson Airways had provided their SPCC information but he was still waiting for GFW to comply. Mr. Dufresne noted that unless each fuel distributor has an approved SPCC on file, the airport would be held responsible for any fines for EPA violations.

Chairman Dalianis inquired why GFW was not in compliance. Mr. Dufresne responded that he had made it clear to Mr. Waller (GFW) that the SPCC is a necessity and had to be filed. Mr. Dufresne will be sending a letter to that effect. Chairman Dalianis asked to be kept informed and asked Manager Rankin to assist Mr. Dufresne in his efforts.

2. Runway Relocation Feasibility Study (AIP #3-33-0012-26)

The finalized summary report will be provided to the FAA and the NHDOT for acceptance. A copy of this report will be provided to all Board members. When this report is approved the next step will be to begin the scope of work for the next project.

3. Snow Removal and Equipment (AIP # 3-33-0012-27)

This project should be closed out within the next few weeks. All items on the punch list for the rotary broom have been accomplished.

Mr. Dufresne invited the Board to attend the first “GSAMA at the Capitol” day on April 5, 2007. This will be an opportunity for the state legislators to meet with the airport community and to provide them with specific information regarding the needs of their airports. Guest speakers will be Kate Lang, the FAA Deputy Associate Administrator and Henry Ogrodzinski of NASAO. It is hoped this will be the first of many such events. A similar event has worked extremely well in Massachusetts.

## COMMITTEES

No report

## OLD BUSINESS

## NEW BUSINESS

Chairman Dalianis on behalf of the Nashua Airport Authority expressed sympathy to Treasurer Britton on the loss of his sister.

Treasurer Britton would like consideration be given to having an open house and inviting the Mayor, the Board of Aldermen and the general public. Manager Rankin will begin to plan this event for the beginning of May.

Chairman Dalianis reported on the opening of *Buckingham Place*, a home for 20 veterans and their families in Nashua.

## OTHER

## PUBLIC INPUT

Roland Noyes inquired if the fire department had been consulted regarding the moving of the gate. Manager Rankin replied that the fire department has been consulted.

Manager Rankin reported on the “gear-up” landing that had occurred at the airport on March 14<sup>th</sup>. He gave specifics regarding the incident. Chairman Dalianis asked that all Board members be advised via e-mail when incidents such as this occurs.

ADJOURNMENT – 7:15pm

MOTION BY Vice Chairman Gill to adjourn.

SECONDED BY Secretary Rosenblum

MOTION CARRIED.

Respectfully submitted,

Michael Rosenblum  
Secretary

CC: City Clerk of Nashua

SEE ATTACHED LIST FOR ATTENDEES