

MINUTES

The monthly meeting of the Nashua Airport Authority will be held at Daniel Webster College, in room 122 of the Eaton-Richmond Center, University Dr., at 6:30pm on Tuesday, February 20, 2007.

The meeting was called to order at 6:47pm by Vice Chairman Gill.

Vice Chairman Gill announced that Chairman Dalianis would join the meeting while in progress. The Election of Officers would be held to the end of the meeting so a full Board would be present.

ROLL CALL

Present: Vice Chairman Gill
Secretary Fuller
Treasurer Britton
Director Rosenblum
Chairman Dalianis (*joined meeting in progress)

ELECTION OF OFFICERS (will be addressed at the end of the meeting)

PUBLIC INPUT – none at this time

MINUTES – November 2006

MOTION BY Director Rosenblum to accept the minutes as written.

SECONDED BY Treasurer Britton

MOTION CARRIED.

TREASURER'S REPORT

November 2006

MOTION BY Treasurer Britton to accept the report pending the annual audit.

SECONDED BY Director Rosenblum

Treasurer Britton noted that the fuel flowage fees in November were much less than usual which contributed to the loss.

MOTION CARRIED.

December 2006

MOTION BY Treasurer Britton to accept the report pending the annual audit.

SECONDED BY Director Rosenblum

Treasurer Britton noted that the balance in the project account has been used to purchase the new "old" truck and pay for the paving.

MOTION CARRIED.

January 2007

MOTION BY Treasurer Britton to accept the report pending the annual audit.

SECONDED BY Director Rosenblum

Treasurer Britton reported that the new doors for the garage area had been paid for from the project account. Treasurer Britton noted that the money is being spent wisely.

Director Rosenblum commented on the new report that he had assisted the accountant in designing. Director Rosenblum notes that this presents a better understanding of where we stand financially with regards to expenses and income as we move through the fiscal year.

MOTION CARRIED.

NOTE OF RECORD: Chairman Dalianis joined the meeting at this time.*

COMMUNICATIONS – read and assigned by Secretary Fuller

NAA-06-034	Maine Drilling & Blasting / Blasting Notification	On File
NAA-06-035	Perimeter Place Trust / Agenda placement request	New Business
NAA-06-036	FAA / Payment Advisory	On File
NAA-06-037	Dept. of the Air Force / Thank you for tour	On File
NAA-07-001	MACAIR / Request for renewal E-1504/E-1505	Response 1/8/07
NAA-07-002	Keyson Airways / Agenda placement request	New Business
NAA-07-003	MACAIR / Request for renewal E-1452	New Business
NAA-07-004	Request for agenda placement (see 07-003 & 07-004)	On File
NAA-07-005	1439 Associates / Request for renewal E-1439	New Business
NAA-07-006	Perimeter-Day, LLC / Request for renewal E-1510	New Business
NAA-07-007	NHDOT / Aircraft Counts request	On File
NAA-07-008	Attorney Zall / Notice of Mortgage E-1545	On File
NAA-07-009	Daniel Webster College / Request for renewal E-1451	New Business
NAA-07-010	Attorney Zall / Voluntary Merger & Lease Amendment	On File
NAA-07-011	FAA-DOT / Payment advisory Project 27	On File
NAA-07-012	121 Condo Association / Request for renewal E-1508	New Business
NAA-07-013	FAA-DOT / Final Determination (new hangar height requirement)	On File
NAA-07-014	Attorney Zall / Copy of Mortgage & Notice of Mortgage E-1545	On File

DOCUMENTATION SIGNED

Payment Request #6 AIP #3-33-0012-25	R. Rankin	11/21/06
Site Plan E-2221 (Gentile)	G. Dalianis	11/30/06
Site Plan E-1485 (89 Associates)	G. Dalianis	12/22/06
Payment Request AIP 3-33-0012-27	R. Rankin	1/16/07
Revised Site Plan E-1465 & E-1485	G. Dalianis	2/8/07

Treasurer Britton asked if the neighbors had been notified of the blasting as outlined in NAA-06-034. It was established that the blasting had been completed and as part of the agreement with the City of Nashua Planning Board, the contractors had to notify the abutters. It was not the responsibility of the Airport Authority to do so.

Treasurer Britton inquired why the FAA was only paying 90% of the amount due. Engineering Consultant, Armand Dufresne replied that the 90% refers to the portion of FAA monies and that the balance of FAA monies will be remitted once the project is complete. He added that the FAA holds back 10% until a project is completed.

Treasurer Britton inquired if the aircraft counts had been submitted (NAA-07-007) to the state of New Hampshire. Ms. Tipping assured him that the project was underway and an ongoing communication with the State of New Hampshire helps to keep the information updated. It was noted that the information on aircraft in hangars was harder to obtain.

Treasurer Britton noted that a CD had recently matured. Chairman Dalianis reported that the Airport Manager had reinvesting the money after obtaining three (3) rates from different banks. It was asked that Manager Rankin advise the Board of the rate when he returns from vacation.

REPORTS

Tower Report

- November 2006
- December 2006
- January 2007

Airport Manager

Treasurer Britton expressed his thanks to Keyson Airways for painting the new “old” truck.

Treasurer Britton wants to know when the Authority is meeting with the City to present the proposed budget for FY08. Treasurer Britton did not receive the e-mail that had been sent out. A copy of the proposed budget will be e-mailed to Treasurer Britton tomorrow and the date of the City meeting will also be e-mailed to all Board members.

Chairman Dalianis spoke of the passing of William Krivsky. Mr. Krivsky had been a huge influence on the growth of the Nashua Airport, and at some point in the future a proper remembrance will be made.

Airport Engineer

- December 2006
- January 2007
- February 2007

Engineering Consultant, Armand Dufresne spoke to the three on-going projects.

1. Runway – Taxiway Study

Gale Associates is coordinating the required SWPPP training. This is the final step in the SWPPP planning process.

2. Obstruction Removal in the Approach to Runway 14 and Runway Relocation Feasibility Study

A revision of the summary report is in the process of being prepared as a response to the FAA and NHDOT.

3. Purchase of Snow Removal Equipment

The equipment has been delivered. There are some “punch list” items to be addressed and then the grant will be closed and final reimbursement made.

COMMITTEES

Secretary Fuller requests that a status report on the Safety Committee be made at the next meeting by Manager Rankin.

OLD BUSINESS

NEW BUSINESS

1. Approve 2007 holiday schedule.

MOTION BY Vice Chairman Gill to approve the 2007 holiday schedule as presented.

SECONDED by Treasurer Britton

MOTION CARRIED.

2. Request by Perimeter Place Trust to exercise the option to extend lease E-1509 for a term of twenty (20) years beginning May 1, 2007 and concluding April 30, 2027.

Attorney Peter Bennett spoke on behalf of Joseph Fucco, owner of Perimeter Place Trust to request the twenty (20) year extension as outlined above.

It was established that lease E-1509 was in good standing accounting wise and there were no issues with the condition of the lease lot.

MOTION BY Vice Chairman Gill to grant Perimeter Place Trust the option to extend lease E-1509 (building 114) for a term of twenty (20) years beginning May 1, 2007 and terminating on April 30, 2027.

SECONDED BY Director Rosenblum

ROLL CALL

Director Rosenblum – yes

Secretary Fuller – yes

Treasurer Britton – yes

Vice Chairman Gill – yes

Chairman Dalianis – yes

MOTION CARRIED.

3. Request by Keyson Airways Corp. to exercise the option to extend lease E-1506 and lease E-1507 for a term of twenty (20) years beginning March 1, 2007 and concluding on February 28, 2027.

Tom Hoban representing Keyson Airways Corp. requested the twenty (20) year extension for E-1506 and E-1507.

It was established that E-1506 and E-1507 were in good standing accounting wise and the one issue concerning removal of unwanted materials would be addressed no later than March 1, 2007 as stated in a letter from Frederick Lofgren.

MOTION BY Treasurer Britton to grant Keyson Airways Corp. the option to extend lease E-1506 (building 117) and lease E-1507 (building 119) for a term of twenty (20) years beginning March 1, 2007 and terminating on February 28, 2027.

SECONDED BY Secretary Fuller

ROLL CALL

Director Rosenblum – yes
Secretary Fuller – yes
Treasurer Britton – yes
Vice Chairman Gill – yes
Chairman Dalianis – yes

MOTION CARRIED.

4. Request by MACAIR to exercise the option to extend lease E-1504 and lease E-1505 for a term of twenty (20) years beginning August 1, 2007 and concluding on July 31, 2027.

Attorney Shane McLaughlin representing MACAIR requested the twenty (20) year extension for leases E-1504 and E-1505. It was determined that both leases were in good standing accounting wise and the buildings in acceptable condition.

MOTION BY Vice Chairman Gill to grant MACAIR the option to extend lease E-1504 (building 113) and lease E-1505 (building 115) for a term of twenty (20) years beginning August 1, 2007 and terminating on July 31, 2027.

SECONDED BY Director Rosenblum

ROLL CALL

Director Rosenblum – yes
Secretary Fuller – yes
Treasurer Britton – yes
Vice Chairman Gill – yes
Chairman Dalianis – yes

MOTION CARRIED.

5. Request by MACAIR to exercise the option to extend lease E-1452 for a term of twenty (20) years beginning June 1, 2005 and concluding May 31, 2025.

Attorney Shane McLaughlin representing MACAIR requested a twenty year extension for lease E-1452. MACAIR has agreed to the request by Manager Rankin to clean up the area next to building 87 and the lease is in good standing from an accounting prospective. This particular lease had no provision for appearing before the Board for renewal, but MACAIR complied with the request from the Airport Authority to appear for formal approval.

MOTION BY Treasurer Britton to grant MACAIR the option to extend lease E-1452 (building 87) for a term of twenty (20) years beginning June 1, 2005 and terminating May 31, 2025.

SECONDED BY Director Rosenblum

ROLL CALL

Director Rosenblum – yes
Secretary Fuller – yes
Treasurer Britton – yes
Vice Chairman Gill – yes
Chairman Dalianis – yes

MOTION CARRIED.

6. Request by 1439 Associates to extend lease E-1439 for a term of twenty (20) years beginning May 1, 2007 and concluding April 30, 2027.

Paul Emond representing 1439 Associates requested the twenty (20) year extension for lease E-1439. It was reported that this account is in good standing and the building is in good repair.

MOTION BY Director Rosenblum to grant 1439 Associates the option to extend lease E-1439 (building 17) for a term of twenty (20) years beginning May 1, 2007 and terminating on April 30, 2027.

SECONDED BY Vice Chairman Gill

ROLL CALL

Director Rosenblum – yes

Secretary Fuller – yes

Treasurer Britton – yes

Vice Chairman Gill – yes

Chairman Dalianis – yes

MOTION CARRIED.

7. Request by Perimeter-Day, LLC to extend lease E-1510 for a term of twenty (20) years beginning May 1, 2007 and concluding April 30, 2027.

Brian Goulet representing Perimeter-Day, LLC requested the twenty (20) year extension for lease E-1510. This account is in good standing and the property in good condition.

MOTION BY Treasurer Britton to grant Perimeter-Day, LLC the option to extend lease E-1510 (building 116) for a term of twenty (20) years beginning May 1, 2007 and terminating on April 30, 2027.

SECONDED BY Director Rosenblum

ROLL CALL

Director Rosenblum – yes

Secretary Fuller – yes

Treasurer Britton – yes

Vice Chairman Gill – yes

Chairman Dalianis – yes

MOTION CARRIED.

8. Request by Daniel Webster College to extend lease E-1451 for a term of twenty (20) years beginning August 1, 2007 and concluding July 31, 2027.

Thomas DiConza representing Daniel Webster College requested the twenty (20) year extension for lease E-1451. It was agreed that the account would be brought up to date and the building is in good condition.

MOTION BY Secretary Fuller to grant Daniel Webster College the option to extend lease E-1451 (building 85) for a term of twenty (20) years beginning August 1, 2007 and terminating on July 31, 2027.

SECONDED BY Treasurer Britton

ROLL CALL

Director Rosenblum – yes

Secretary Fuller – yes

Treasurer Britton – yes

Vice Chairman Gill – yes

Chairman Dalianis – yes

MOTION CARRIED.

9. Request by ASH 121 Condominium Association to extend lease E-1508 for a term of twenty (20) years beginning October 1, 2007 and concluding September 30, 2027.

Attorney Gerry Moore representing ASH 121 Condominium Association requested a twenty (20) year extension for lease E-1508. This account is in good standing and the building in good repair.

MOTION BY Secretary Fuller to grant ASH121 Condominium Association the option to extend lease E-1508 (building 121) for a term of twenty (20) years beginning October 1, 2007 and terminating September 30, 2027.

SECONDED BY Treasurer Britton

ROLL CALL

Director Rosenblum – yes

Secretary Fuller – yes

Treasurer Britton – yes

Vice Chairman Gill – yes

Chairman Dalianis – yes

MOTION CARRIED.

OTHER

Director Rosenblum inquired if the airport is in compliance with filing of the approved minutes within the prescribed time to the City of Nashua. Director Rosenblum was assured that the airport is in compliance with this matter.

PUBLIC INPUT

Roland Noyes commented that the snow removal efforts were excellent once again and the snow removal crew should be commended.

Chairman Dalianis is working on an article for the Telegraph to high-light the new equipment.

Roland Noyes inquired why the Authority allows the City of Nashua delegate how money is spent at the airport.

Treasurer Britton responded that the City of Nashua does not tell the Authority how to spend money. As a department of the City, the budget presentation is a necessity and is done in a professional manner.

Roland Noyes noted that it has never been determined if the City of Nashua should be required to return the taxes collected to the airport. Treasurer Britton replied that at this time it is not a matter that will be pursued.

Secretary Fuller noted that the airport has a significant economic impact on the City of Nashua. It has a huge tax base and uses almost no city services. The various business centers on the airport employ a great many individuals. The airport is rarely recognized for the huge contribution it makes to the City of Nashua.

It was brought to the attention of the Board that a letter writing campaign was being organized by Steve Cunningham concerning the raising of user fees for airport users. Mr. Cunningham is encouraging everyone to write their congressional representatives. It was suggested that this information be posted on the website to make as many people aware as possible.

ELECTION OF OFFICERS

Chairman Dalianis said that due to a misunderstanding the slate of officers as presented would be null and void. It had been brought to the attention of Chairman Dalianis that Secretary Fuller had never been notified of the intended slate and therefore Secretary Fuller had not been allowed the opportunity to express his opinion prior to this meeting. The nominations for each office would be open.

MOTION BY Director Dalianis to open the floor for the nominations for officers of the Nashua Airport Authority Board of Directors for 2007.

SECONDED BY Director Gill.

MOTION BY Director Gill to nominate Griffin Dalianis as chairman.

SECONDED BY Director Rosenblum

There were no other nominations for chairman.

MOTION BY Director Rosenblum to nominate John Gill as vice chairman.

SECONDED BY Director Dalianis

There were no other nominations for vice chairman.

MOTION BY Director Rosenblum to nominate Allan Fuller as secretary

SECONDED BY Director Britton

MOTION BY Director Fuller to nominate Michael Rosenblum as secretary

SECONDED BY Director Gill

Director Fuller withdrew his name for consideration for the office of secretary.

MOTION BY Director Dalianis to nominate Frederick Britton as treasurer.

SECONDED BY Director Rosenblum

There were no other nominations for treasurer.

MOTION BY Director Britton to close nominations for officers of the Nashua Airport Authority Board of Directors.

SECONDED BY Director Rosenblum

MOTION CARRIED.

SLATE OF OFFICERS

Chairman	Griffin Dalianis
Vice Chairman	John Gill
Secretary	Michael Rosenblum
Treasurer	Frederick Britton
Director	Allan Fuller

MOTION BY Director Britton to accept the slate of officers as presented.
SECONDED BY Director Gill

ROLL CALL

Director Rosenblum – yes
Director Fuller – yes
Director Britton – yes
Director Dalianis – yes
Director Gill – yes

MOTION CARRIED.

ADJOURNMENT – 8:00pm

MOTION BY Secretary Rosenblum to adjourn.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

Respectfully submitted,

Michael Rosenblum
Secretary

CC: City Clerk's office
NAA files

SEE ATTACHED FOR ATTENDEES LIST