

## MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 218 of the Eaton-Richmond Center, University Dr., at 7:00pm on Tuesday, February 21, 2006.

Chairman Griffin Dalianis called the meeting to order at 7:02pm.

### ROLL CALL

Present: Chairman Dalianis  
Vice Chairman Gill  
Secretary Fuller  
Treasurer Britton  
Director Rosenblum

PUBLIC INPUT – none at this time

MINUTES – January 2006

MOTION BY Secretary Fuller to accept the report as written.

SECONDED BY Treasurer Britton

MOTION CARRIED.

### TREASURER'S REPORT

\* January 2006

\*reflects adjustments per the 2005 annual accepted audit

Treasurer Britton reported that the January 06 financial report reflects that we are still in a strong position due to the pre-pay on tie-down fees.

Director Rosenblum had questions concerning the accounts receivables and the registration fees from the State of New Hampshire. Director Rosenblum will contact the administrative offices and EHM Financials to pursue these questions further.

MOTION BY Treasurer Britton to accept the January 2006 report pending the annual audit.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

### COMMUNICATIONS – read and assigned by Secretary Fuller

NAA-06-03	Nashua Aviation Assoc. II / Request for 2 <sup>nd</sup> 20 year extension	Accomplished 1/12/06
NAA-06-04	Attorney Frasca / UCC Search Order N8202Z	On File
NAA-06-05	OIA / Request for Transfer Lease E-2138 to Great Bay Aviation LLC	New Business

### DOCUMENTATION SIGNED

1.	Extension for lease E-1443 (2 <sup>nd</sup> extension option)	January 12, 2006	Chairman Dalianis
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### REPORTS

## Tower Report – January 2006

Treasurer Britton noted that the tower windows had still not been replaced. The windows will be replaced when the weather is warmer.

Secretary Fuller wants further information on the “near miss” vehicular and plane incident in January 2006.

## Airport Manager – February 2006

## Airport Engineer – February 2006

Arnold Stymest representing Gale Associates passed out to the Board members copies of the DRAFT RFP's for their review. Attachment 3 needs to be reviewed by Manager Rankin and Attachment 4 will be forthcoming from the City of Nashua and will then be added to the packet.

Secretary Fuller wanted to be sure the Board has final approval. The Board will review their copies and make suggestions to Manager Rankin. The final approval will be by the NAA Board.

## COMMITTEES

1. Committee for Land Development and Future Growth of the Nashua Airport.
2. Revisions of Nashua Airport Authority by-laws.

### Adopting revisions to the Nashua Airport Authority By-Laws.

Treasurer Britton would like to have additional time to revise the by-laws. Mr. Britton would like to schedule another meeting for the committee of the whole to discuss the by-law revisions. A meeting will be held before the March 2006 business meeting.

Treasurer Britton would like to rethink conducting meetings under Robert's Rules and Secretary Fuller wants the first Public Input to remain as it currently stands.

## OLD BUSINESS

Secretary Fuller noted that Richard Gentile had been given approval by the Board to develop the old “Kenny Howe” property in September 2005. To date, Mr. Gentile has not given a presentation as to how he wants to proceed. Secretary Fuller is prepared to make a motion at the April 2006 meeting that Mr. Gentile will be given a specific timeframe to bring his presentation to the Board.

## NEW BUSINESS

Transfer of Lease E-2138 from OIA Air Corporation to Great Bay Aviation, LLC. Current lease term to expire 10/30/16 with an option of an additional 20 years at the same terms and rate. The option for an additional 20 years at terms and conditions to be renegotiated would commence November 1, 2036.

Paul Buffum (Tyngsboro, MA) representing OIA addressed the Board and noted that the transfer would take place in March 2006.

William Quinn of Great Bay Aviation, LLC (Portsmouth, NH) noted the current staff and airplane would remain at the Nashua Airport. The business is owned by Thomas Haas and is basically a business that operates and leases aircraft under a 135 Air Taxi Certificate.

MOTION BY Secretary Fuller to transfer Lease E-2138 from OIA Air Corporation to Great Bay Aviation, LLC with the stipulation that Great Bay Aviation, LLC is in compliance with all FAA criteria and regulations and with the Nashua Airport Authority rules and regulations.

SECONDED BY Director Rosenblum

ROLL CALL

Vice Chairman Gill – yes

Secretary Fuller – yes

Treasurer Britton – yes

Director Rosenblum – yes

Chairman Dalianis – yes

MOTION CARRIED.

OTHER

Secretary Fuller wanted the Board to address Manager Rankin's request to join the USCTA. Treasurer Britton suggested that the discussion take place at the next meeting when Manager Rankin would be present.

PUBLIC INPUT

Lee Zompetti noted that the Standards and Procedures allow Richard Gentile two years to proceed on land development after the lease has been signed. Vice Chairman Gill replied that Mr. Gentile has not even presented a proposal as yet.

Mike Zompetti would appreciate DRAFT minutes be posted on the website. Director Rosenblum stated that only approved minutes should be posted. Mike Zompetti stated that he wants to participate in the meetings but unless he has documentation he cannot. Mr. Zompetti does not feel he should have to pay for copies of the information he would like. Secretary Fuller would like to see DRAFT minutes posted.

Secretary Fuller addressed the letter concerning the formation of a Safety Committee at the Nashua Airport. Secretary Fuller would like to know more about the near miss between a

Cessna and a car on the taxiway. It was stated in discussions that the tower reported the incident

to the FAA. Secretary Fuller said he would like to know more about the situation including the names of the car driver and the pilot. Secretary Fuller feels that this is a very serious matter and a significant situation that could result in some restrictions to vehicle access inside the gate. Members of the airport community need to be alerted to this matter. Office Manager, Shirley Tipping, said that the letter went out in all invoices and had been posted on the website.

ADJOURNMENT – 7:52pm

MOTION BY Director Rosenblum to adjourn.

SECOND BY Vice Chairman Gill

MOTION CARRIED.

Respectfully submitted,

Allan Fuller  
Secretary

SEE ATTACHMENT FOR ATTENDEES LIST

Cc: City Clerk's Office – City of Nashua  
NAA Files