

## MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 122 of the Eaton-Richmond Center, University Dr., at 6:30pm on Tuesday, August 19, 2008.

The meeting was called to order by Chairman Dalianis at 6:30pm.

### ROLL CALL

Present:	Chairman Dalianis	Absent:	Treasurer Britton
	Vice Chairman Gill		Secretary Rosenblum
	Director Davidson		

### PUBLIC INPUT

Roland Noyes asked the Authority to consider incorporating into the plans for the new runway, a provision to make the entrance wide enough for both IFR and VFR traffic. This would alleviate VFR traffic would not be held up waiting for IFR traffic to be cleared.

### MINUTES –June 2008

MOTION BY Director Davidson to accept the June 2008 minutes as presented.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

MOTION BY Director Davidson to accept the June 2008 non-public session minutes as presented.

SECONDED BY Vice Chairman Gill

MOTION CARRIED.

### TREASURER’S REPORT

- June 2008

- July 2008

The June 2008 and July 2008 financial reports will be held until the September 2008 meeting.

### COMMUNICATIONS – read and assigned by Director Davidson

<b>NAA-08-17</b>	<b>Infinity Aviation / Obtain authorization to build two large hangars on lot E-1455 and abutting parcel when runway / taxiway relocation is accomplished.</b>	<b>On File</b>
<b>NAA-08-18</b>	<b>FAA / Pedestrian Vehicle deviation investigation</b>	<b>On File</b>
<b>NAA-08-19</b>	<b>Rapid Sheet Metal / Approval to expand access road and parking</b>	<b>New Business</b>
<b>NAA-08-20</b>	<b>NHDES / Violation notification</b>	<b>On File</b>
<b>NAA-08-21</b>	<b>MACAIR / Lease E-1505 billing request</b>	<b>On File</b>
<b>NAA-08-22</b>	<b>89 Associates / Lease E-1485 billing request</b>	<b>On File</b>

DOCUMENTATION SIGNED - none

## REPORTS

Tower Report – June 2008  
- July 2008

Airport Manager

MOTION BY Vice Chairman Gill to ratify the e-mail approval to purchase a 17'8" Land Pride Rotary Mower from Knoxland Equipment for \$12, 653.00.

SECONDED BY Director Davidson

ROLL CALL

Vice Chairman Gill – yes

Director Davidson – yes

Chairman Dalianis – yes

MOTION CARRIED.

Manager Rankin reported that the crack sealing project is scheduled to begin on Monday, August 25, 2008. All pertinent informational posting has been accomplished. The runway will be closed from 8:00pm to 7:00am.

The meeting with Conservation Commission appeared to have gone very well. The City of Nashua has land that they want mitigated but have not officially notified Manager Rankin.

Chairman Dalianis inquired as to the outcome of the July 17<sup>th</sup> gear up landing incident. Manager Rankin responded that the recovery effort went smoothly once the FAA allowed the plane to be removed from the runway.

Members of the Board will all be able to obtain badges should they need to be on the field during an emergency. They may schedule with Manager Rankin.

Chairman Dalianis requested that the Mayor be advised of any incident on the airport once the situation is under control.

Vice Chairman Gill inquired as to the details of the vehicle deviation incident at the airport (NAA-08-18). Manager Rankin reported that the two individuals were intoxicated and were arrested. Manager Rankin is still waiting to hear the results of the arraignment.

Airport Engineer

Colleen Lynch from Gale Associates reported that she agreed with Manager Rankin that the meeting with the City of Nashua Conservation Commission had gone well.

There is a meeting scheduled on Wednesday, August 20, 2008 in Concord with the Natural Resource Agency Co-ordination Committee to present the alternatives and preferred development plan to the environmental review and permitting agencies that will be involved in the project. It is expected that representatives will be present from the NH Dept. of Environmental Services, the US Environmental Protection Agency, and the US Army Corps of Engineers.

Director Davidson reported that he had made a presentation to the City of Nashua transportation committee recently and had a positive response. He asked Manager Rankin to put together a presentation regarding the new runway project that can be presented at a Ward 1 meeting in the near future. Ms. Lynch responded that she would have the necessary information for the presentation shortly.

Brian Smith reported that the grant for the Hazard Beacon and Snow Removal Equipment has been approved. Manager Rankin will begin the process of purchasing the truck and it is expected that the hazard beacons will now be installed in the spring of 2009.

## COMMITTEES

No report

## OLD BUSINESS

## NEW BUSINESS

1. Rapid Sheet Metal requesting authorization to expand paved access road to building 104 (lease E-1491A) to allow for additional parking.

*The request from Rapid Sheet Metal was withdrawn (see NAA-08-27).*

Manager Rankin reported that additional requirements from the City of Nashua made the project too costly for Rapid Sheet Metal to pursue at this time.

Mark Goodrich of DuBois and King reported that the City of Nashua has new Land Use Codes that now are being enforced where even a simple project as a driveway expansion has become a very costly.

Director Davidson asked if Manager Rankin would get particulars from Rapid Sheet Metal and perhaps and meeting with the City of Nashua would be in order.

## OTHER

## PUBLIC INPUT

Roland Noyes provided some general information not dealing with the airport. On Friday, August 22, 2008 and interment for five unclaimed veterans will be held in Boscowan. He asked that any veterans in attendance at the NAA meeting might consider attending the services.

ADJOURNMENT to non-public session to discuss personnel matters.

MOTION BY Vice Chairman Gill to adjourn to non-public session to discuss personnel matters.

SECONDED BY Director Davidson

ROLL CALL

Vice Chairman Gill – yes

Director Davidson – yes

Chairman Dalianis – yes

MOTION CARRIED. (6:58pm)

See attachment for minutes of closed session.

ADJOURNMENT (7:25pm)

Respectfully submitted,

John Gill, Vice Chairman

CC: City Clerk's office

SEE ATTACHMENT FOR ATTENDEES LIST

