

MINUTES

The monthly meeting of the Nashua Airport Authority was held at Daniel Webster College, in room 122 of the Eaton-Richmond Center, University Dr., at 6:30pm on Tuesday, April 15, 2008.

Vice Chairman Gill called the meeting to order at 6:30pm.

ROLL CALL

Present: Vice Chairman Gill
Secretary Rosenblum
Treasurer Britton

PUBLIC INPUT – none at this time

MINUTES – March 2008

MOTION BY Secretary Rosenblum to accept the minutes as presented.

SECONDED BY Treasurer Britton

MOTION CARRIED.

TREASURER'S REPORT - March 2008

MOTION BY Treasurer Britton to accept the March 2008 financial report pending the annual audit.

SECONDED BY Secretary Rosenblum

MOTION CARRIED.

Treasurer Britton noted that although expenses had exceeded revenue in March by \$3,900, the year to date information is still showing \$85,780 profit.

COMMUNICATIONS – read and assigned by Secretary Rosenblum

NAA-08-11	FAA/ Payment Advisory 3-33-0012-28-2007 (Environ. Assessment)	On File
------------------	--	----------------

DOCUMENTATION SIGNED

Transfer of Lease E-1454 to Procyon Properties LLC	G. Dalianis	3/27/08
Warranty Deed E-1454 Procyon Properties LLC	G. Dalianis	3/26/08
Grant Application (Hazard Beacon Replacement)	R. Rankin	3/31/08

REPORTS

Tower Report

There were not any comments or questions on this report.

Airport Manager

Treasurer Britton inquired if we were going to be able to purchase a new truck whereas the Beacon replacement project had not been as costly as first thought.

Brian Smith of Gale Associates replied that he felt confident if money were to free up at the New Hampshire Division of Transportation, a new truck would be a very real possibility.

Manager Rankin spoke to the Board regarding the contract renewal for EHM Financial Services for a two year period with a \$25.00 per month increase. This matter will be addressed under New Business.

Treasurer Rosenblum inquired if there were any update concerning the lighting for Hangar 1A. Manager Rankin had received an estimate of \$5,000 to move the electrical from one side of the hangar to the other side of the hangar. Manager Rankin will explore additional estimates for the electrical work. Manager Rankin is not sure if the owner of the hangar will agree to this proposal whereas they have tried to refrain from being a nuisance to Ms. Lones by adjusting their pre-flight warm ups and shading the light fixture on the side of the building that was shining on her house.

Airport Engineer

Colleen Lynch of Gale Associates reported on AIP 28-2007 (Environmental Assessment). A meeting held on March 24, 2008 had provided several runway alternatives that would impact wetlands to a lesser degree than had been originally identified. Once a preferred alternative is agreed upon, a meeting will be scheduled between the Manager of the Nashua Airport, the FAA and the NHDOT. More information concerning this issue will be available after this meeting.

Brian Smith of Gale Associates reported on the progress of the Hazard Beacon replacement project. Fruen Utilities was the low bidder on the project and a grant application was submitted to NHDOT/BA on April 1, 2008. Funding for this SRE project should be available in June.

COMMITTEES

No report

OLD BUSINESS

FreshAir Services requesting authorization to operate a mobile aircraft cleaning and detailing service at the Nashua Airport.

Alan Duro of FreshAir Services addressed the Board and assured them he had followed their advice and has the formation of an LLC and other state requirements in the works.

MOTION BY Treasurer Britton to permit FreshAir Services to operate a mobile aircraft cleaning and detailing service at the Nashua Airport. FreshAir Services is subject to all terms and restrictions of the Nashua Airport Standards and Procedures.

SECONDED BY Secretary Rosenblum

MOTION CARRIED.

Brenda Marcotte of Aircraft Detailers of NH inquired if FreshAir Services had adequate insurance to pursue this business on the airfield. Ms. Marcotte just wanted to be assured that everyone is expected to follow the same rules and regulations. Vice Chairman Gill assured her that the Board holds each and every company to the same standards.

Frank Waller of GFW expressed a concern that whereas FreshAir Services is a mobile business they hold no vested interest in the Nashua Airport. He noted that he as well as other business owners have a large financial investment here and perhaps minimum standards need to be in place at the airport.

NEW BUSINESS

EHM Financial Services contract renewal with rate increase.

MOTION BY Treasurer Britton to renew the contract between EHM Financial Services and the Nashua Airport Authority at a rate of \$575.00 per month, to begin July 1, 2008 and end June 30, 2010.

SECONDED BY Secretary Rosenblum

MOTION CARRIED.

OTHER – none at this time

PUBLIC INPUT – none at this time

ADJOURNMENT (to non-public session if necessary)

ADJOURNMENT

MOTION BY Secretary Rosenblum to adjourn.

SECONDED BY Treasurer Britton

MOTION CARRIED. (6:58pm)

Respectfully submitted,

Michael Rosenblum, Secretary

CC: City Clerk's Office

SEE ATTACHED FOR ATTENDEES LIST